Sgt. Pat Poitevin

RCMP

155 McArthur Avenue

Ottawa, Ontario K1A 0R4

Dear Sgt. Pat Poitevin:

Following up on our meeting that took place Tuesday, January 31, 2012 at 2:00pm, we have prepared a Preliminary Investigation document regarding the entirety of the project. The purpose of the project is outlined under Purpose of Product: stating the focus of why we are creating this product and the goals that we intend to meet by developing it. The intended users and targeted market for the Community reporting App for Drug and Organized Crime Awareness system is outlined under Users of Product. The boundaries of this project are listed under Project Scope which describes the Functionality and Constraints of the Community reporting App for Drug and Organized Crime Awareness system. Lastly, our group states a list of Recommendations that we would like to implement in the project.

A list of all group members that are part of *Alpha Software Development Team* can be found under Project Group Members. If you need to get in contact with us please send me an e-mail at farb0004@algonquinlive.com or call me at 613-276-2683.

I ask that you read over the enclosed documents: Preliminary Investigation, Gantt Charts, Project Charter, Documentation Standards, and return your comments, concerns, and approval at our upcoming meeting on Wednesday, January 25, 2012. Our team looks forward to seeing and hearing your thoughts on our proposal at the upcoming meeting.

Sincerely,

Hussain Farbotko-Merabaksh, Project Lead and

Alpha Software Development Team

Enclosure: Preliminary Investigation, Gantt Chart, Project Charter, Documentation Standards